

**PENSACOLA JUNIOR COLLEGE
POLICIES OF THE
LEARNING RESOURCES SERVICES**

TITLE: AV Materials: Preview Policy	Number:
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To ensure the quality of the production and content of audio visual materials, the LRC may order a copy for the requestor to preview.

Known Exceptions: None	
Authorized to Make Exceptions: LRC Department Supervisor	
Method for Changing Policy: Written recommendation to Department Supervisor forwarded to the District Department Head and District Supervisor.	
History: <u>PJC Procedures Manual</u> #205, LRC Policy, 1993 Manual of Procedures - http://pjcnet/procedure.asp	
Authorized Signature:	Date: