

**PENSACOLA JUNIOR COLLEGE
POLICIES OF THE
LEARNING RESOURCES SERVICES**

TITLE: Driver's License as Security	Number:
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To protect critical LRC materials placed on reserve, the LRC may require a student's driver's license be held as security. The LRC's shall have the right to retain as security a picture ID (driver's license, military ID, or other equivalent ID) of students and community patrons who check out critical resource materials placed on reserve for restricted use within the LRC only.

Known Exceptions: None	
Authorized to Make Exceptions: Circulation Supervisor	
Method for Changing Policy: Written recommendation to District Department Head for approval of President's Council.	
History: Reference <u>PJC Manual of Procedures #128</u> Manual of Procedures - http://pjcnet/procedure.asp	
Authorized Signature:	Date: